

CHECKLIST

Name: _____ Name of Collaborator 1: _____
Department: _____ Name of Collaborator 2: _____
Name of PI: _____ Title of the Project: _____

Top 3 Tips

- ✓ Check GPF requirements before drafting.
- ✓ Use bullet points for more clarity.
- ✓ Proofread the application before submission.



GUIDE FOR WRITING A SUCCESSFUL GPF APPLICATION ESSAY



Form 1: Introduction of the Applicant

- I have included my academic background in the application essay.
- I have mentioned my area of interest, knowledge, skills, proficiency, achievements, and unique experiences.
- I have included relevant background of my study, focussing on how it will contribute to the scientific world.
- I have included relevant reasons for applying for the fellowship (such as funding assistance, national level recognition, etc.)
- I have mentioned the reason for choosing the university, highlighting how the selected university will be helpful in achieving my research based goals.

Form 2.1: Academic Plan & Form 2.2: Research Proposal

- I have described my past and current research in details in the form of separate paragraphs and headings in my Academic Plan.
- In my Academic Plan, I have stated clearly the reason for choosing the present research topic, distinctive enough from the past research.
- I have mentioned the necessary courses and relevant activities that I will be undertaking during my course of PhD in my Academic Plan.
- I have ensured that the structure and contents of the Research Proposal are in order (e.g., concise research title, detailed research plan, expected outcome).

Form 3: Academic Transcript

- I have included all the past relevant courses taken in the bachelors and masters degree.

Form 4: Research Achievements

- I have included up to 5 major research achievements in the application essay.
- I have included details of all the research papers, awards, experiences of organization etc. obtained during my research.
- I have added all the references and research evidence.