

- Listen carefully: Researchers speak a lot about their work, but frequently forget to listen. Remember, good speakers are always fantastic listeners! Feedback is critical.
- Speak politely: Get your point across without using unprofessional language. Do not speak/reply impulsively.
- Avoid bias: It is indeed critical to review each and every problem from various perspectives.
- Communicate in a timely manner: A delayed response is as bad as an angry reaction. Responding in a timely manner can ensure professional success.
- Pay attention to language/grammar: Using error-free language strengthens communications.
- Avoid aggravation: Have you ever noticed that people with a good sense of humor rarely cause aggravation?
- Embrace people skills: Are you able to initiate conversations with complete strangers? If not, then practice more often. Hint: "Nice weather today!"
- Do not deviate: Never deviate from the topic under consideration.
- Ask meaningful questions: Add value to conversations by asking meaningful questions.
- Provide pinpointed answers: Avoid being vague; answer questions with a high degree of specificity. Visit enago.com

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