

Description

Productivity is essential to any profession. A researcher's job comes with its own set of responsibility and challenges. However, even in the face of these challenges and responsibilities, productivity needs to be maintained constantly.

Through this infographic, we would like to provide ten tips that can be followed in order to help you maintain your productivity as a researcher. Small things that we often overlook can go a long way in increasing our productivity.

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TOP TEN TIPS TO INCREASE RESEARCH PRODUCTIVITY



Organize and Plan Well
Planning well and organizing yourself is the first step towards improved productivity.



Use a Task Manager
Using a task manager will ensure that you do not forget or miss out on important things.



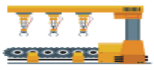
Prioritize Your Work
Plan your work in such a way that you deal with things that are urgent and important first.



Avoid Distractions
Avoid distractions by assigning a time to deal with emails, social media, and networking platforms.



Set Quantitative Goals
Setting quantitative goals for yourself will help you give direction to your work.



Automate Your Work
Automate your work wherever possible. It will help you save time.



Take a Break
Taking a short break in between your work will help you refresh your mind and regain your focus.



Avoid Procrastination
Procrastination will negatively affect your progress and career graph. Avoid it as much as possible.



Stay Motivated
Don't allow experimental failure to demotivate you. Keep yourself motivated throughout your project.



Network and Collaborate
Connect and collaborate with other researchers to get a different perspective on your work.

Visit enago.com/academy today to know about tools that can help you improve your productivity!

Category

1. Infographic

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